



JOB POSTING

Date of Posting: November 5, 2007
Posting Number: NJ110507PMS
Position: Project Manager- Security
Status: Exempt
Location: South Plainfield, NJ
Position Reports To: Regional Manager

The incumbent is responsible for overseeing all operations for a specific project, including but not limited to: contract management, material procurement, permitting, planning, scheduling, financial reporting, quality assurance and control, safety, equipment management, and monitoring contract performance. Also responsible for overseeing and managing all staff for the specific project.

Essential Duties and Functions:

- Is ultimately responsible for the on-time and on-budget completion of the project.
- Ensures that the requirements of the contract and the customer are fulfilled.
- Serves as the primary contact for the customer on issues related to the contract and the construction.
- Enforces a strict safety program that focuses on accident prevention. Maintains a safe work environment for employees, subcontractors, visitors, and the general public. Monitors compliance with the company's safety policies.
- Ensures that all activities on the project are conducted in such a way that protects company assets and adheres to company policies and procedures.
- Manages the preparation of strategic plans, budgets, reports, and financial forecasts.
- Manages the staff at the project location to include hiring, training, evaluating, counseling, and, if necessary, terminating. Assesses manpower needs and adjusts the staff appropriately.
- Other duties as assigned by supervision.

Qualifications:

Three to five years of progressively more responsible field construction and management experience with three to five years of security experience. Work experience with commercial electrical or physical and electronic-type security projects. Desirable work experience includes construction field management, contract management, project oversight responsibility, QA/QC surveillance and/or estimating on government or public works projects. Supervisory experience a plus. A BS degree in construction management or engineering is desired. An acceptable equivalent in education and experience will be considered. Successful candidates must be able to pass drug screening, possess a valid driver's license, be able to obtain and maintain a valid US passport. Domestic US and overseas travel will be required.

A U.S. Department of Defense secret level clearance is likely required by the incumbent.