



JOB POSTING

Date of Posting: July 7, 2008
Posting Number: CA7708PS
Position: Project Superintendent (2 positions available)
Status: Exempt
Location: San Leandro, CA
Position Reports To: Regional Manager

As one who is charged with the responsibility for specific areas of the project from beginning to end, the Project Superintendent organizes the project team, sets goals, and monitors performance throughout the project schedule; all in order to attain successful execution of all project requirements on time and under budget. Understands the policies, procedures, standards, and goals of the organization and directs the execution of all aspects of project start-up, progress, and project wrap-up.

Essential Duties and Functions:

- Fully understands all obligations under the terms of the Prime Contract and effectively brings to bear all available resources to meet these obligations. Experienced and adept at determining issues outside the scope of work that translate into a negotiated change order, if warranted.
- Represents the company in subcontractor pre-bid, pre-construction and in-progress negotiations, and is the customer interface on any contract-related meetings or items and any initial job start-up issues.
- Proficient at generating, tracking, and analyzing construction critical path schedules in order to proceed on the most efficient and cost-effective courses of action.
- Proficient in all trades working within the assigned project. Can recognize and correct inefficient or unsafe practices as they occur.
- Experienced in negotiation and mediation of disputes with the Owner, subcontractors, or team members. Familiar enough with the scope of authority to quickly escalate unsolved problems to higher authority for resolution should circumstances warrant.
- Versed and experienced in techniques for effective hiring/firing, team building, employee counseling/coaching, and rewards/discipline, as appropriate.
- Assesses and develops team members by recognizing skill set strengths and weaknesses and, as a response, provides opportunities for formal training and training from experience.
- Monitors and manages specific project budgets.
- Other duties as assigned by supervision.

Qualifications:

Three to five years of progressively more responsible field engineering or construction project experience. Any discipline acceptable, but civil, mechanical or electrical preferred. Desirable work experience includes construction field management, contract management, QA/QC surveillance and or estimating. An Associates degree in civil, mechanical, electrical, or construction engineering preferred, but not mandatory, or equivalent combination of education or experience. If required by job responsibilities, incumbent must possess a valid driver's license.